

International Academy of Astronautics
6 rue Galilée, BP 1268-16, 75766 Paris Cedex 16
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**IAA Commission 4 on
SPACE SYSTEM OPERATION & UTILIZATION**

Date: March 18th, 2013

Venue: PARIS

Report on the Meeting

1. Welcome and Introduction

Welcome and Introductory remarks by Vice-Chair (Filippo Graziani) and the Secretary (Tibor Balint). (The Chair, Leon Alkalay, was not able to participate at this meeting due to travel restrictions at JPL.)

2. Approval of the Report on Last Meeting

The minutes of the previous meeting, held during the past IAC in Naples, were approved by the Commission members, as distributed.

3. Adoption of the Agenda

The agenda for the current meeting was approved without objections.

4. Reports of Study Groups

A- OLD PROPOSALS

4.1 Study Group on Space Systems Cross-Compatibility (4.8) will be finished for the Berlin IAA Symposium on Small Satellites.

Status: Peer review in process.

4.2 Study Group on International Global Monitoring for Disaster Forecasting (4.9).

Status: it is ready for the Peer Review.

4.3 Study Group on Coordination and Cooperation Program for Global Environmental Impact (4.11)

Status: presented the report on the progress at IGF held in Baku, November 2012. However, our

Commission 4 did not receive any information on this.

B- NEW PROPOSALS

4.x New Study Group proposal

Study Group on The Applications of Microsatellites and CubeSats to Planetary Science and Exploration Missions (4.16).

Status: proposed by L. Alkalai and F. Graziani; it has been accepted by Commission 4 and sent to the SAC.

New Study Group

Marco D'Errico is expected to submit a proposal for a new Study Group in Beijing, September 2013.

5 - IAA Commission Conferences

5.1 Stand Alone Conferences

2nd IAA Conference on University Satellite Missions and CubeSat Workshop held in Roma, Italy, 4-9 February 2013.

Status: It was attended by about 150 participants from 20 different countries. The Proceedings will be available soon at IAA.

9th IAA Symposium on Small Satellites for Earth Observation, Berlin, Germany, 22-25 April 2013

4th IAA Conference on Space Technologies: The Present and Future, Dnepropetrovsk, Ukraine, 17-19 April 2013

5th CSA-IAA Conference on Advanced Space Systems & Applications, Shanghai, China, 20-23 May 2013

5.2 Status of Sessions for the IAC Congress

A task force has been suggested by the Commission to harmonize IAA and IAF activities during the IAC.

Manola Romero and Roberta Mugellesi-Dow have been proposed as Coordinators for the D5 Symposium on Safety and Quality in Space Activities.

5.3 Future Conferences

DYCOSS Conference will be held in Roma 12-14 March 2014

6 - Acta Astronautica

No update

7 - Future Activities

IAA Commission 4 Meeting at the 64th IAC in Beijing, September 21 , 2013

8- AOB

No other activities were discussed

Appendix 1

Attendees

Name	e-mail	fax
Filippo Graziani	filgraziani@gmail.com	
Tibor Balint	tibor.balint@network.rca.ac.uk	
Rene Laufer		
Rainer Sandau		
Michael Ovchinnikov		
Anna Guerman		
Manola Romero		
Roberta Mugellesi		
Marco D'Errico		

Appendix 2

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Commission on

Agenda

1. Approval of Minutes
2. Approval of Agenda
3. Reports of Study Groups
4. Status of Stand Alone Conferences and Sessions for IAC
5. Future Activities
6. Any Other Business